

Individual Leadership Development Plan (ILDP)

Name: **Agency :** **E-mail:** **Office Phone:**

<i>Any Student</i>	<i>Addiction Service Agency</i>		
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Desired Career Path:

Mentor Name/Address:

<p><i>Progressively increasing management and leadership positions within my organization</i></p>	<p><i>Ms. Coach 555-555-5555 (work)</i> <i>123 Main Street 444-444-4444 (cell)</i> <i>Any City, State 12345 coach @email.com</i></p>
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Short-Term Goals: (current training period)

Long-Term Goals: (within one to three years)

<ol style="list-style-type: none"> <i>1. Increase cohesion and efficiency in my management team.</i> <i>2. Convey a clear vision for my unit; turn vision into actual action plans.</i> <i>3. Improve business writing skills (memos, reports, performance evaluations).</i> <i>4. Improve personal conflict management skills.</i> 	<ol style="list-style-type: none"> <i>1. Improve efficiency and effectiveness within the organization through highly functional teams.</i> <i>2. Be adept at transforming a vision into a reality.</i> <i>3. Be an effective communicator.</i> <i>4. Be a troubleshooter within our agency to effectively aid in the resolution of problems.</i>
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